

# Commonwealth of Pennsylvania



## Professional Certificate

*This certificate entitles*

**EMILY R SKIRTICH**

*to practice the "art of teaching" and render professional service in the endorsement areas hereon in the schools of  
the Commonwealth of Pennsylvania*

**DUQUESNE UNIVERSITY**

Type Code	Credential Name	Years Valid	Effective Date	Expiration Date	Subject Area Code	Area of Certification
61	Instructional I	6	05/01/2014		3230	English 7-12

6792365

830411

459714

Authorized by the Secretary of Education

*This is not an official record. Prior to the hiring of the bearer of this certificate, all prospective employers should verify the validity of the certificate presented for employment. The validity and active status of the bearer's Pennsylvania certification(s) may only be officially verified by accessing the Teacher Information Management System (TIMS) at <<http://www.teachercertification.pa.gov>>.*

Additional information appears on the following page.

# CERTIFICATION INFORMATION

Additional information pertaining to your professional certificate can be obtained from the Pennsylvania Department of Education's (PDE) website at [www.education.state.pa.us](http://www.education.state.pa.us). The status and validity of the credential may be verified at [www.teachercertification.pa.gov](http://www.teachercertification.pa.gov).

## **Continuing Education**

The Act 48 - Continuing Professional Education link on the PDE website contains the most up-to-date information about continuing education requirements related to Act 48 of 1999 for teachers and Act 45 of 2007 for administrators.

## **Certificate Information**

Critical information regarding each certificate may be found on the PDE website in our Certification Staffing and Policy Guidelines (CSPGs). The CSPGs may be accessed from the website by going to the Teachers, Administrators and Certification page, then selecting the Certification Staffing Policies (CSPGs) link. The CSPGs provide detailed information regarding:

- **Validity (Service Life) of Certificates** information is found in CSPG 3 and CSPG 7. "Years Valid" indicates service years, not calendar years when the "Expiration Date" is blank. Service years are the maximum number of years the credential holder may be employed in the area of certification; inactive periods do not count against the service time.
- **Requirements for Conversion from Level I to Level II** information for most certificates is found in CSPG 7
- **PDE Approved Induction Information** is found in CSPG 20

## **Notice to Certificate Holder**

You should always maintain your most current legal name, social security number, contact information and citizenship status in the Pennsylvania Department of Education records. There is no fee required to update this information in the Teacher Information Management System (TIMS).

- Address, email and telephone changes may be updated from the TIMS home page (dashboard) by selecting the "View and Update My Profile" button in the upper right corner.
- Legal name, social security number or citizenship status corrections may be initiated by selecting the "Profile Change Application" button, also located in the upper right corner of the TIMS home page (dashboard). Required documentation may be uploaded or submitted with the application coversheet.

**IT IS UNLAWFUL FOR ANY PERSON TO ASSUME OR USE A PROFESSIONAL TITLE RELATED TO THE PRACTICE OF TEACHING IF SUCH PERSON DOES NOT HOLD A VALID CERTIFICATE. IT IS ALSO UNLAWFUL FOR ANY PERSON TO FORGE OR ALTER ANY CERTIFICATE ISSUED. 14 P.S. § 1231.**